

## **NOTICE OF REQUEST FOR PROPOSALS**

### **CITY OF GLENDALE OWNER REPRESENTATIVE SERVICES PYRAMID PEAK WATER TREATMENT PLANT IMPROVEMENTS AND EXPANSION PROJECT NOS. 151619 AND 151620**

#### **CONSULTING SERVICES**

The City of Glendale (City) is seeking a qualified consulting firm to provide owner representative services for the Pyramid Peak Water Treatment Plant Improvements and Expansion project. The project will include improvements to the water treatment processes and critical plant components, and a fifteen (15) million gallon per day (mgd) plant expansion. The treatment plant improvements and expansion may need to be phased based on the City's available funding.

All qualified firms interested in providing the required services are invited to submit their Statement of Qualifications (SOQ). All SOQ's must comply with the requirements specified in this Request for Proposals (RFP).

#### **PROJECT DESCRIPTION**

The PPWTP is a conventional water treatment facility that treats Central Arizona Project (CAP) water and has a current nominal capacity of 39-mgd. The plant is a City of Glendale facility, with the City of Peoria (Peoria) as a twenty-three (23) percent partner, located in the City of Phoenix and under their jurisdiction.

The PPWTP was originally commissioned in 1986, with a rated capacity of 10-mgd. Since then the plant has undergone two major expansions, the first in 1996 and the second in 2007. The 1996 expansion increased the plant's capacity to 26-mgd. The 2007 expansion added another 10-mgd finished water reservoir and included several process improvements.

The City recently completed a plant assessment that identified several system deficiencies, and recommended process and treatment system improvements. In addition, as an equity owner of the facility, the City of Peoria requested the plant's capacity be increased by 15-mgd. The scope may also include the rehabilitation of the 60-inch transmission water line that delivers water to Glendale's Zone 3 and Peoria.

#### **SCOPE OF WORK**

The selected Consultant will act as the Owner Representative during the project design, permitting, construction and closeout phases. The selected consultant will also coordinate with the City of Peoria.

The Owner's Representative will provide coordination, oversight and guidance, and will monitor and track the costs and funding sources for the plant improvements (Project Number 151619) and the 15-mgd expansion (Project Number 151620) separately (reason for the two different project numbers). The design and construction costs for the plant improvements will be paid for by Capital Improvement Project (CIP) funds provided by both cities, but the costs for the design and

construction of the 15-mgd expansion will be paid for by Peoria through the use of Water Infrastructure Finance Authority of Arizona (WIFA) funds. It will be the responsibility of the Owner's Representative to track the separate funding sources, but the federal reporting requirements will be performed by Peoria.

#### PRE-SUBMITTAL CONFERENCE

A pre-submittal conference will be held on Tuesday, October 11, 2016, at 10:00 a.m., at Pyramid Peak Water Treatment Plant, 28101 N. 63<sup>rd</sup> Avenue, Phoenix, AZ. At this meeting, staff will discuss the scope of work, general contract issues and respond to questions from the attendees. A site walk will follow the Pre-submittal meeting. **Because City staff may not have time to respond to individual inquiries regarding the scope outside of this pre-submittal conference, it is recommended that interested firms send a representative to the pre-submittal conference. Also, because staff's availability is limited, this may be the only opportunity to walk through the water treatment plant.**

#### REQUEST FOR PROPOSAL PACKET

The RFP packet can be obtained at the City of Glendale Engineering Department, 5850 West Glendale Avenue, Glendale, AZ 85301, Office: (623) 930-3630 / Fax: (623) 930-2861.

To request the RFP Packet by email, please email Kathy Mitchell at ([KMitchell@glendaleaz.com](mailto:KMitchell@glendaleaz.com)) or Michelle Lizarraga at ([MLizarraga@glendaleaz.com](mailto:MLizarraga@glendaleaz.com)) referencing this RFP.

To request that a copy of the RFP packet be sent to your firm through the U.S. Mail or by courier service, fax or mail your request on your company letterhead referencing this RFP to the City of Glendale Engineering Department. If requesting to use a courier service the requestor must pay for and provide courier-shipping information.

Firms requesting an RFP Packet from the Engineering Department will be included on the Request for Proposal Holders List, however, the City accepts no responsibility for receipt of the RFP packets.

Questions pertaining to the RFP or consultant selection process should be directed in writing or emailed to Tom Kaczmarowski, Engineering Department, City of Glendale, 5850 West Glendale Avenue, Glendale, AZ 85301, or [tkaczmarowski@glendaleaz.com](mailto:tkaczmarowski@glendaleaz.com).

The RFP submittal date is: Friday, October 21, 2016, no later than 2:00 p.m. Any proposal received after this time will not be considered and will be returned to the consultant.

CITY OF GLENDALE, ARIZONA

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